



MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]
Dr Ambedkar Administrative Building, Near OP Thana, Motihari - 845 401, District - East Champaran, Bihar

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F. No. 16-8/MGCUB/Estt./2017

Dated: 15th October 2026

OFFICE ORDER

1. In continuation of his request dated 14th October 2026 and pursuant to the approval of the Competent Authority, **Shri Manish Kumar Jaiswal** is hereby **relieved** from the **post of Section Officer**, Mahatma Gandhi Central University, w.e.f. **15th October 2026 (A/N)**, to enable him to join the post of **Assistant Registrar at Visva-Bharati, West Bengal**. He shall retain a lien on his substantive post of Section Officer in the University for a period of two years, from 16th October 2026 (F/N) to 15th October 2028 (A/N).
2. Shri Manish Kumar Jaiswal may resume his duties on the post of Section Officer in the University on or before the expiry of the aforesaid lien period. In the event of his failure to do so, he shall be deemed to have resigned from the post held by him in the University, and the same shall be treated as a technical formality.
3. His request for condonation of the three-month notice period shall be placed before the Executive Council in its next regular meeting for consideration. The final decision in this regard shall be communicated in due course, keeping in view the self-undertaking dated 15th October 2026 submitted by Shri Manish Kumar Jaiswal in this regard.
4. This issues with the approval of the Competent Authority.



Dinesh Hooda
15/10/2026

[DINESH HOODA]

Assistant Registrar

Copy of the above forwarded to the following for information and necessary action please:

1. Shri Manish Kumar Jaiswal.
2. The Registrar, Viswa-Bharati, West Bengal.
3. The OSD (Finance)/CoE/Campus Directors/Director, RDC/Librarian/Coordinator, IQAC, MGCUB
4. The Chief Proctor/Provost/DSW, MGCUB
5. All the Deans of the various School and all Heads of various Teaching Departments, MGCUB
6. The Deputy Registrar/Assistant Registrar/PRO/Section Officer/Senior Warder/Warden, MGCUB
7. The Coordinator, University Website Committee, MGCUB - with the request to make necessary changes on the University Website.
8. OSD to the Vice-Chancellor, MGCUB - for kind information of the Hon'ble Vice-Chancellor please.
9. Guard File